

West Lancashire Scout Council
22nd World Scout Jamboree
Sweden 2011
Unit Leadership Job Description



Job Title	West Lancashire Scouts Jamboree Unit Leader / Assistant Unit Leader
Responsible to	Chair World Youth Scout Events Committee (WYSEC)
Responsible for	Assistant Jamboree Unit Leaders Jamboree Unit members
Main Relationships	World Youth Scout Events Committee West Lancashire Jamboree Participants and their Parents / Guardians DC's via District Jamboree Coordinators UK HQ Contingent Management Team IST members from West Lancashire Unit Media Relations Manager
Main Responsibilities	<p>To prepare and lead a Unit of 36 young people to the 22nd World Scout Jamboree in 2011</p> <p>To work with District Coordinators in the selection of young people that will form the Jamboree Unit</p> <p>To produce and execute a high quality and cost effective Jamboree Unit training plan that will ensure that the young peoples participation in the Jamboree is maximised.</p> <p>To produce and agree specific roles within the Unit Leadership team</p> <p>Develop the Jamboree Unit so that they form a strong team with a high degree of personal pride and appearance</p> <p>To manage and oversee all activities of the Jamboree Unit</p> <p>To hold monthly Unit Leaders meetings. Produce minutes of these meetings for distribution to the WYSEC</p> <p>To keep the WYSEC and members of the Jamboree Unit and their parents promptly informed of all developments relating to the 2011 World Scout Jamboree</p> <p>Attend a West Lancashire Major Expeditions Training Event</p> <p>Attend UK Leaders events</p> <p>Coordinate a verbal County Jamboree presentation at a date to be confirmed</p> <p>Provide a Jamboree Unit Report by 31 Dec 2011</p> <p>Ensure that relevant information is made available for County achieves</p>
Attendance	The Unit Leader once appointed would become a member of the WYSEC
Finances	<p>To produce a budget for approval by the World Youth Events Committee to enable the training programme for the Jamboree Unit</p> <p>To be responsible for the approved budget and ensure adherence to the Scout County financial procedures including</p> <p>To produce a quarterly budget summary for submission to WYSEC</p>
Review Date	To ensure that all Jamboree Unit finances are completed by 31 Dec 2011 Reviewed for each Jamboree